

John Belmont

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SUMMARY

Professional freelance English, ESL, and Russian tutor seeking opportunities to work with high school students, college students, and business professionals who want to express themselves more effectively, efficiently, and confidently in both written and oral communication.

EXPERIENCE

Tutoring and Education

English, ESL, and Russian Tutor | Belmont Editing and Tutoring Services | Seattle, WA 2004–present

- Tutor English composition (high school and college level), grammar, vocabulary, pronunciation, and conversation.
- Tutor Russian grammar, vocabulary, pronunciation, and conversation.

English and ESL Tutor | North Seattle College, Page One Writing Center | Seattle, WA 2004–present

- Tutor English composition, grammar, and pronunciation; and conversation.
- Facilitate English conversation groups for students of various language and cultural backgrounds.

International Programs Assistant | North Seattle College | Seattle, WA 2010–2013

- Assisted teaching staff of Humanities 299 - First steps to American Culture: grading, lesson planning, and curriculum development.
- Conducted new student orientations.
- Counseled students who struggled with classes and cultural acclimation.

ESL Conversation Leader | University of Washington | Seattle, WA 2004–2006

Led conversation groups for international students enrolled in the summer intensive English language program.

Editorial

Editor | Belmont Editing and Tutoring Services | Seattle, WA 2016–present

Book Editing:

- Copyediting: *The Glass Vampire*, by David Page, 2017. Genre: fiction, dark fantasy, 315 pages, self-published on CreateSpace.
- Manuscript evaluation (fiction): I have performed two evaluations on two novels, which are currently being published. My evaluations include my in-depth written feedback on issues of plot, pacing, character development, point of view, and structure.

Academic Editing:

- Developmental editing and copyediting: college entrance essays (undergraduate and graduate).
- Writing coaching: high school and undergraduate English essays: persuasive, synthesis, narrative, descriptive, and expository.

Mental Health

Online Peer Counselor | 7 Cups of Tea (7cups.com) 2014–present

Offer anonymous online peer support to those struggling with emotional well-being.

Peer Coach | Belmont Coaching | Seattle, WA 2014–2016

- Provided peer support and mentoring services to clients seeking career and life changes.
- Created achievable goals and held clients accountable to accomplishing them.

Peer Counselor | The Recovery Café | Seattle, WA 2011–2012
Counseled people struggling with issues of mental health, substance abuse, and homelessness.

PRINTING/PREPRESS EXPERIENCE

Freelance Photo Editor | Alterna-Graphics | Seattle, WA 1999–2002
Completed digital imaging and other prepress tasks for art directors and photographers using Adobe Illustrator and Adobe Photoshop (became a Certified Expert in Photoshop through Adobe’s ACE program).

Photo Editor/Digital Artist | Rainier Color, Inc. | Seattle, WA 1996–1999

- Responsible for image retouching and special effects for print production.
- Handled color mark-up of digital proofs and execution of corrections.
- Created consistent imaging workflows for multiple large publications.
- Often called upon by art directors to provide feedback and to accomplish conceptual tasks relevant to specific projects.

Prepress Assistant | International Printing and Publishing | Houston, TX 1990–1996
Supported prepress personnel: lithographic plate production, film stripping, lithographic camera operation, and image retouching using Adobe Photoshop.

EDUCATION

University of Washington Professional and Continuing Education 2017
Certificate: Copyediting

University of Washington 2004
BA Russian Language and Literature/Linguistics (3.95 GPA)

Defense Language Institute, United States Air Force | Presidio of Monterey, CA 1990
Russian Language (3.9 GPA)

CONTINUING EDUCATION COURSES

Coursera.org | University of Leiden, Netherlands 2019
Certificate: De-Mystifying Mindfulness (six-week course)

Coursera.org | University of Copenhagen, Denmark 2018
Certificate: Søren Kierkegaard - Subjectivity, Irony, and the Crisis of Modernity (eight-week course)

Coursera.org | Princeton University 2018
Non-certificate: Buddhism and Modern Psychology (six-week course)

PROFESSIONAL ORGANIZATIONS/MEMBERSHIPS

- Northwest Independent Editors Guild
- Editorial Freelancer’s Association

AWARDS AND PUBLICATIONS

Licton Springs Review Literary Journal 2005

- Poetry: *Nagus Verve*, *Desanctuary*, *Pedantic X*
- Short story: *19c*

Third Annual North Seattle College Art Auction 2001
People’s Choice Award for mixed media artwork: *Earth Candy*