

# John Belmont

phone 206.992.0595

www.belmontediting.com

email john@belmontediting.com

linkedin.com/in/belmont/

## SUMMARY

Professional freelance English, ESL, and Russian tutor seeking opportunities to work with high school students, college students, and business professionals who want to express themselves more effectively, efficiently, and confidently in both written and oral communication.

## EXPERIENCE

### *Tutoring and Education*

#### **English, ESL, and Russian Tutor | Belmont Editing and Tutoring Services | Seattle, WA | 2004-present**

- Tutor English composition (high school and college level), grammar, vocabulary, pronunciation, and conversation.
- Tutor Russian grammar, vocabulary, pronunciation, and conversation.

#### **English and ESL Tutor | North Seattle College, Page One Writing Center | Seattle, WA | 2004-present**

- Tutor English composition, grammar, pronunciation, and conversation.
- Facilitate English conversation groups for students of various language and cultural backgrounds.

#### **International Programs Assistant | North Seattle College | Seattle, WA | 2010-2013**

- Assisted teaching staff of Humanities 299 - First steps to American Culture: grading, lesson planning, and curriculum development.
- Conducted new student orientations.
- Counseled students who struggled with classes and cultural acclimation.

#### **ESL Conversation Leader | University of Washington | Seattle, WA | 2004-2006**

Led conversation groups for international students in summer intensive English program.

### *Editorial*

#### **Editor | Belmont Editing and Tutoring Services | Seattle, WA | 2016-present**

##### **Book Editing:**

- Copyediting: *The Glass Vampire*, by David Page, 2017. Genre: fiction, dark fantasy; 315 pages.
- Manuscript evaluation (fiction): Performed two evaluations on two novels. Evaluations include in-depth written feedback on plot, pacing, character development, point of view, and structure.

##### **Academic Editing:**

Perform copyediting, developmental editing, and substantive (line) editing for both L1 (native English) and L2 (non-native English) undergraduate and graduate students.

### *Mental Health*

#### **Online Peer Counselor | 7 Cups of Tea (7cups.com) | 2014-present**

Offer anonymous online peer support to those struggling with emotional well-being.

#### **Peer Coach | Belmont Coaching | Seattle, WA | 2014-2016**

Provided peer support and mentoring services to clients seeking career and life changes. Created achievable goals and held clients accountable to accomplishing them.

#### **Peer Counselor | The Recovery Café | Seattle, WA | 2011-2012**

Counseled people struggling with issues of mental health, substance abuse, and homelessness.

## PRINTING/PREPRESS EXPERIENCE

### **Freelance Photo Editor | Alterna-Graphics | Seattle, WA | 1999-2002**

Completed digital imaging and other prepress tasks for art directors and photographers using Adobe Illustrator and Photoshop. Became a Adobe Certified Expert in Photoshop.

### **Photo Editor/Digital Artist | Rainier Color, Inc. | Seattle, WA | 1996-1999**

- Responsible for image retouching and special effects for print production.
- Handled color mark-up of digital proofs and execution of corrections.
- Created consistent imaging workflows for multiple large publications.
- Provided feedback to art directors and carried out conceptual tasks relevant to specific projects.

### **Prepress Assistant | International Printing and Publishing | Houston, TX | 1990-1996**

Supported prepress personnel: lithographic plate production, film stripping, lithographic camera operation, and image retouching using Adobe Photoshop.

## EDUCATION

### **University of Washington Professional and Continuing Education | 2017**

Certificate: Copyediting

### **University of Washington | 2004**

BA Russian Language and Literature/Linguistics (3.95 GPA)

### **Defense Language Institute, United States Air Force | Presidio of Monterey, CA | 1990**

Russian Language (3.9 GPA)

## CONTINUING EDUCATION

### **Coursera.org | University of Leiden, Netherlands | 2019**

Certificate: De-Mystifying Mindfulness (six-week course)

### **Coursera.org | University of Copenhagen, Denmark | 2018**

Certificate: Søren Kierkegaard - Subjectivity, Irony, and the Crisis of Modernity (eight-week course)

### **Coursera.org | Princeton University | 2018**

Non-certificate: Buddhism and Modern Psychology (six-week course)

## PROFESSIONAL MEMBERSHIPS

- Northwest Independent Editors Guild
- Editorial Freelancer's Association

## AWARDS AND PUBLICATIONS

### **Licton Springs Review Literary Journal | 2005**

- Poetry: *Nagus Verve*, *Desanctuary*, *Pedantic X*
- Short story: *19c*

### **Third Annual North Seattle College Art Auction | 2001**

People's Choice Award for mixed media artwork: *Earth Candy*